

CONNECTICUT ARMY NATIONAL GUARD AGR MILITARY VACANCY ANNOUNCEMENT

CONNECTICUT ARMY AND AIR NATIONAL GUARD

HUMAN RESOURCES OFFICE

MIDDLETOWN, CONNECTICUT 06457

ANNOUNCEMENT NUMBER: 24-045

DATE: 25 Oct 24

CLOSING DATE: 08 Nov 24

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Assistant Automations NCO, PARA 008C LINE 03, E5, 25B

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

CTARNG REC & RET BN, 375 SMITH STREET MIDDLETOWN CT

WHO MAY APPLY:

Must be a current member of the National Guard within the grade(s) of E4 and E5.

AREA OF CONSIDERATION: This position is open to the grades of: E4 to E5. Individual selected will receive an AGR Tour with the Connecticut Army. In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

1. Signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in "Current Home Address Line". Application packet will consist of the following documents IAW AR 135-18 and NGR 600-5.
2. Statement of all active service performed. Any of the following documents may be used: NGB Form 23 or 23b (within 12 months of closing date), all DD Form 214s, or DD Form 1506 (Statement of Service).
3. Copy of LAST FIVE (5) NCOERs. In the event you do not have the required five NCOERs due to Time in Service (TIS) and Time in Grade (TIG), Letters of Recommendation (LOR) / DA 1059s / E4 Evaluations must be submitted in the absence of the evaluations, to substantiate a total of FIVE documents. All LOR's must be signed. Missing evaluation periods not due to TIS/TIG must be substantiated with a memorandum addressed to the president of board explaining the missing periods (This memo does not count as one of the 5 required documents).
4. Copy of favorable DA 5500 or DA 5501 (Body Content Worksheet) dated w/in 12 months. (If not applicable, upload DA 705 with passing ht/wt or memo/document stating it does not apply)
5. Security Clearance memorandum from State Security Manager Office dated within 60 days of the closing date of this advertisement. Failure to submit current Certificate of Clearance, will result in being ineligible for consideration.
6. Individual Medical Readiness Record (IMR). PHA date must be within 12 months of closing date & HIV test must be within 24 months from closing date of this advertisement. (Accessible through <https://medpros.mods.army.mil/portal>)
7. Validated copy of Selection Board Record Brief (SRB). (Accessible through <https://armgg1.ngb.army.mil/v3/SelfService/CareerCenter/Home.aspx>)
8. CTARNG AGR Soldiers ONLY - Letter of Endorsement (LOE) from BDE AO acknowledging AGR Soldier is applying for another AGR position outside their MSC. AGR Soldiers applying for positions within the same MSC need not submit a LOE.
9. DA Form 705 ACFT dated within 12 months. Must indicate "GO"
10. Copy of Security + (Plus) certification.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 25B

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must hold the 25B MOS as primary or secondary MOS.
2. Must have Security + (Plus) certification.
3. This position is available to all available Soldiers within the grades E4-E5 Nationwide.
4. Must possess a SECRET clearance. Must be professional military education qualified for their grade. You may be required to serve a developmental assignment of up to three years at National Guard Bureau or other location during your AGR career in the Connecticut Army National Guard AGR program.
5. This assignment is a suitability required position and applicants must pass extensive background screenings in accordance with HQDA Executive Order (EXORD) 085-19, 2 February 2019. Screenings include but are not limited to Local File OMPF, NACL, NSOR, BHI, CID, DAIG, Restricted File and ASAP. Waivers for Tier II and Tier III offenses will be submitted at the discretion of the Battalion Commander. If the selected Soldier does not pass state and NGB Level screening, they will be involuntarily separated from the AGR program.
6. Onboard AGR who are in their initial 18 month stabilization period are not eligible to apply, per AR 600-5 para 3-5c. Onboard AGR applicants (who are eligible) must submit an acknowledgment from their AGR supervisor with their packet.
7. ****PLEASE READ DISCLAIMER:** You, the applicant, are responsible for the completion and turn-in of your application, all contents and attachments. Please ensure that all required documents (as applicable) on the checklist are included with your application. INCOMPLETE APPLICATIONS WILL BE CONSIDERED "NOT QUALIFIED" AND, WILL BE DISQUALIFIED WITHOUT ACTION. Applications and associated documents will not be considered for future vacancy announcements. HRO is not required to review application prior to the closing date on the announcement; hence, it is imperative the application is complete and correct when submitted. DEPLOYED APPLICANTS: If you are deployed, submit a memo stating the following: you are deployed, tentative date of your redeployment and include all POC information – i.e. DSN phone numbers and all email address (es).

BRIEF JOB DESCRIPTION:

Performs duties as the full-time assistant Automations NCO for the 6th Recruiting and Retention Battalion. Duties are, but not limited to the following: Manage Recruiter System Identification for all Recruiters, Manage Automations on the Recruiter Net and NIPR Systems, Ensure network compliances and manage an automations help desk for the Recruiting Force. Applicant must possess Security Plus. This position will report to the Battalion Automations NCO. Soldier will be screened for required suitability.

SELECTING SUPERVISOR:**CONTACT INFO:**

SFC Nicole Vassallo

(DSN)

(Com) 860-613-7617

(Email) nicole.j.vassallo.mil@army.mil

EQUAL OPPORTUNITY:

The Connecticut National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.